



## **Pennsylvania Requirements for Volunteers Interacting with Children**

### **The following Pennsylvania clearances must be obtained by Volunteers living in PA for fewer than ten years:**

- ❖ Federal Bureau of Investigation Fingerprint Clearance;
- ❖ Pennsylvania State Police Clearance; and
- ❖ Pennsylvania Child Abuse History Clearance.

### **The following clearances must be obtained by Volunteers living in PA continuously for ten years:**

- ❖ Pennsylvania State Police Clearance;
- ❖ Pennsylvania Child Abuse History Clearance; and
- ❖ Disclosure Statement Application for Volunteers (to be filed at the place of service).

### **Obtaining Required Background Checks**

#### **1. PA State Police Criminal Record Check**

- ❖ Can be obtained online at <https://epatch.state.pa.us/Home.jsp> with results available within a few minutes
- ❖ Cost: \$10.00/No Charge for Volunteers

#### **2. PA Department Human Services Child Abuse History Clearance**

- ❖ Can be obtained online at <https://www.compass.state.pa.us/CWIS>
- ❖ Cost: \$10.00/No Charge for Volunteers

#### **3. Federal Bureau of Investigation (FBI) Fingerprint Clearance**

- ❖ Download attached PDF of the IdentGO Fingerprint Service Code Form for Volunteers.
- ❖ Cost: \$22.60

### **Clearance Renewal Requirements**

All required clearances, including FBI, must be renewed every **five years** (60 months).

A volunteer who has been a resident of Pennsylvania for fewer than ten years must renew his/her FBI Fingerprint Clearance until he/she reaches ten years of residency in Pennsylvania. After a volunteer meets the ten-year residency requirement, he/she must complete a Disclosure Statement Application for Volunteers which must be submitted every three years.

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